

## Volunteer Interview

Interviewer: Questions asked may be altered so they are pertinent for the position being applied for.

Volunteer Name \_\_\_\_\_ Date \_\_\_\_\_

Service Unit \_\_\_\_\_ Troop (if applicable) \_\_\_\_\_

Are you applying for a specific volunteer position? \_\_\_\_ Yes \_\_\_\_ No If yes, which one? \_\_\_\_\_

If no, do you prefer working with girls or adults? \_\_\_\_ Adults \_\_\_\_ Girls Age/Grade Level \_\_\_\_\_

In what role? \_\_\_\_\_

☐ Volunteer Application & Background Check completed online.

☐ Address and phone numbers confirmed

What interests you about our organization? Is there a particular area within GSEOK where you would like to volunteer?	
Would you share some of your life experiences working with girls and/or adults that are relevant to the position or area which you would like to volunteer?	
What experience do you have using a computer? What programs are you most familiar with?	
<b><u>LEADERSHIP/COACHING SKILLS</u></b> Have you ever had the opportunity to lead an individual and/or group of people on a project or to set a goal? Would you share what you learned from this experience?	
Have you ever helped someone (co-worker, friend, child or neighbor) achieve a goal? In what way did your input help them with their accomplishment?	
<b><u>FINANCIAL SKILLS</u></b> What experience do you have with checking accounts, budgeting and record keeping?	
If there was a discrepancy in an account you were responsible for, how would you handle it?	
Are there any skills we could help you with to successfully manage monies? (troop funds, service unit funds, etc?)	
<b><u>GIRL FOCUSED</u></b> Have you ever developed and implemented an event or activity specifically for girls? If so, please tell me about it. What age/grade level were the girls involved? Were the girls involved in any of the planning?	
How do you stay up-to-date on current trends and issues that are influencing girls and teens?	
<b><u>PERSONAL INTEGRITY</u></b> What would you do if your integrity was challenged and how would you handle it?	
If you ever saw a co-worker, neighbor, or friend do something dishonest or unethical how would you handle it?	

<b><u>DIVERSITY</u></b> What experience do you have working with someone different than yourself, specifically of a different race, religion, socio-economic status, culture or language?	
Have you ever had to advocate on behalf of someone different than yourself because they were being treated unfairly?	
<b><u>ADAPTABILITY</u></b> In today's busy world we often find ourselves multi-tasking to meet deadlines. Please share an experience where you had to change your original plans to meet a necessary deadline.	
Please tell me about a time when you handled a situation that did not go as you had planned.	
<b><u>ORAL COMMUNICATION</u></b> Are you comfortable speaking to groups of girls and/or adults? Please describe a time when you have done so.	
Have you ever had to compromise with someone else in order to complete a task? What was the outcome?	
<b><u>CONFLICT RESOLUTION</u></b> What experience do you have with conflict resolution or solving problems? What did you learn from those experiences?	
How would you handle the following situations: a) Girl to Girl conflict b) Girl and Adult conflict c) Adult to Adult conflict	
<b><u>BENEFITS</u></b> In what two ways do you hope volunteering will benefit you?	
What three keys would you like to leave with girls as your legacy?	
<b><u>WRAP-UP</u></b> What training or information would you need or want in order to be a successful volunteer with GSEOK?	

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ I recommend this candidate for appointment.

\_\_\_\_\_ I recommend further review of this candidate.

\_\_\_\_\_ I do not recommend this candidate for appointment.

\_\_\_\_\_ I recommend this candidate for an alternate position \_\_\_\_\_.

Additional Comments:

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