



Girl Scouts of Eastern Oklahoma
 511 East 11th Street, Bartlesville, OK 74003
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Member Agency



RESIDENT CAMP STAFF APPLICATION
 APPLICANT STATUS: New Applicant Re-employment

PERSONAL INFORMATION

First Name _____ Middle Init. _____ Last Name _____ Email Address _____

Present Address _____ City _____ State _____ Zip _____ (Area Code) Mobile Phone # _____

Permanent Address _____ City _____ State _____ Zip _____ (Area Code) Other Phone # _____

Present Occupation/Year in School _____ Dates available: From _____ To _____

I learned about this job through: Job Fair at _____ Newspaper Ad in _____ C.I.T. Program
 Referred by: _____ Other: _____

As of June 1, I can offer proof that I am at least: 16 yrs. old 18 yrs. old 21 yrs. old 25 yrs. old

Have you ever been convicted of a crime, other than traffic violations? NO YES If yes, please state offense, date, and location. _____

POSITION DESIRED

Applicants must be at least 16

- Kitchen Staff/Food Service Asst.
- Maintenance Staff/Dishwasher
- Apprentice Counselor/Unit Staff
- Waterfront Staff/Lifeguards

Applicants must be at least 18

- Activities Program Director
- Camp Administrative Asst.
- Kitchen Staff/Assistant Cook
- Waterfront Staff/Lifeguards
- Wrangler/Equestrian Staff
- Counselor/Unit Staff

Applicants must be at least 21

- Business Manager
- C.I.T. Director
- Head Counselor/Unit Leader
- Equestrian Director
- Program Director
- Waterfront/Pool Director
- Arts & Crafts Director

Applicants must be at least 25

- Seasonal Camp Director
- Assistant Camp Director
- Health & Safety Director/RN
- Food Services Director/Head Cook

EDUCATION

Name of School (High School, College, etc.) _____ City/State _____ Year(s) Attended _____ Highest Grade or Degree Completed _____

TRAINING, CERTIFICATIONS, AND SKILLS

Indicate areas in which you have: **1: Interest** **2: Experience** **3: Training/could teach**

Hiking	1 2 3 _____	Horseback Riding	1 2 3 _____
Outdoor Camping	1 2 3 _____	Challenge Course	1 2 3 _____
Nature Study/Ecology	1 2 3 _____	Caving/Climbing	1 2 3 _____
Theatre	1 2 3 _____	Canoeing/Kayaking	1 2 3 _____
Dance	1 2 3 _____	Sailing	1 2 3 _____
Pottery/Clay	1 2 3 _____	Water Skiing	1 2 3 _____
Photography	1 2 3 _____	Motor Boat Driving	1 2 3 _____
Archery	1 2 3 _____	Other: _____	

Certified by/ Level/ Expiration Date

Briefly summarize community, school, or other experiences that will enable you to carry out the responsibilities of the job you are seeking, including your experiences working with children.

CAMPING EXPERIENCE

What type(s) of camping experiences have you had?

Day Camp Resident Camp Primitive Camping Family Camping Other _____

Indicate the sponsoring organization/agency who offered the camping opportunity:

Girl Scouts Boy Scouts YMCA/YWCA 4-H Camp Fire Other _____

Describe your experience. (positive, negative, etc.)

AFFIRMATIVE ACTION STATEMENT

There shall be no discrimination on the basis of race, color, creed, gender, age, disability, national origin, citizenship, sexual orientation, or marital status. In addition, to ensure full equality of opportunity in all operations and activities of the organization, every staff member in Girl Scouts of Eastern Oklahoma shall be selected under fair employment procedures that provide equal employment opportunities to all people. There shall be special efforts in affirmative action in the recruitment, hiring, training, and promotion of qualified individuals who are American Indian or Alaskan Native, Asian, Black or African American, Hawaiian or Pacific Islander, White, Other, and also of Hispanic Origin. There shall also be special efforts to make reasonable accommodations for physical and mental limitations of employees and applicants consistent with performance of essential job functions and the effective operations of the business. **For EEO Reporting purposes only, please complete the following information: (optional)**

I am: Male Female

I classify my race/nationality as: (A) Asian or Pacific Islander (B) Black/African American (H) Hispanic
 (AI) American Indian or Alaskan (W) White/Caucasian (O) Other

EMPLOYMENT EXPERIENCE

Current or most recent employer: _____

Employer's address: _____

Supervisor: _____ Phone Number: _____

Position/Responsibilities: _____

Employment Dates (MO/YR): From: _____ To: _____

Reason for leaving: _____

Previous employer: _____

Employer's address: _____

Supervisor: _____ Phone Number: _____

Position/Responsibilities: _____

Employment Dates (MO/YR): From: _____ To: _____

Reason for leaving: _____

REFERENCES

List the names of three persons **not related to you** (such as former employers, teachers, coaches, etc.) who can judge your qualifications for the position you have applied for. If you have previous experience as a camp staff member, at least one reference should be from a camp director or other camp administrator.

Name Address City, State, Zip Phone # Email Address

VOLUNTARY DISCLOSURE

My signature below indicates the understanding that: a) I must submit proof of a physical examination within the past 12 mos. as a condition of employment; b) I will be subject to a pre-employment drug screening, and if hired, subject to random drug screening during the course of employment; c) I will be subject to a criminal background check prior to employment; d) If my personal beliefs conflict with camp traditions, policies, or general camp experiences, I will hold camp beliefs first while carrying out my duties; e) Falsification or significant omissions of any information will be cause for rejection of this application, or dismissal if discovered after employment. I certify that all information provided on this application is true and complete.

Applicant Signature

Date