



2023 Summer Camp Staff Employment Opportunities

Online Applications:
gseok.org/careers



ACA ACCREDITATION: We are proud to be accredited by the American Camp Association (ACA). Developed exclusively for the camp industry, this nationally recognized organization has established high standards for the health and safety of campers and staff, as well as quality program delivery. Trained ACA representatives have conducted an independent appraisal and we have earned this mark of distinction.





Camp Tallchief

Camp Tallchief is nestled among the Osage Hills near Sand Springs in northeastern Oklahoma. For over 40 years campers have attended Resident Camp at Camp Tallchief. It is a wooded area with large open areas for a variety of outdoor activities. There are numerous trails throughout the property. Lake Tallchief offers many opportunities for water activities such as canoeing, sailing, and paddle boarding. Meals are eaten family style in our expansive Dining Hall. Other activity areas include: swimming pool, archery range, low ropes course, and Dreamcatcher riding arena.

Our Traditions

We are an organization built on a rich history. For more than 100 years we have been building girls of courage, confidence, and character. We invite you to become a part of this history and give our campers the experience that will shape them into the leaders of tomorrow. Everything we do reflects the promise we use to start each day.

Questions to ask yourself before deciding to work at Girl Scout Camp:

- Are you prepared to work six days a week, with energy and enthusiasm, to make sure your campers are having a good time?
- Are you ready and willing to put campers' needs before your own?
- Are you willing to be a role model to campers and other staff every day for up to 9 weeks?
- Do you truly enjoy camping and living in a hot, rainy, and sweaty outdoor environment?
- Do you get along well with most children and adults from varying backgrounds than your own?
- Are you comfortable in the dark, around bugs, spiders, snakes, and night sounds?
- Are you able to self-manage mental, emotional, and social health in varying situations and environments?

Benefits of working at Summer Camp can include:

- Make a difference in girls' lives
- Serve others
- Work in the beautiful outdoors
- Receive quality training and certifications
- Build a strong resume
- Create new friendships that can last a lifetime
- Get paid
- Save money on summer housing and food

Our Campers

Our campers are between the ages of 5-17. Most campers are in Girl Scout troops, but many are not. Campers do not currently have to be active Girl Scouts or in troops to come to camp. Our campers come from Eastern Oklahoma and surrounding states.



Save the Dates

May 27 Administrative Staff Report	July 1-6 Holiday Break, All staff off
May 28-June 7 Staff Training All Staff Report	July 7-8 In-service Training
June 10 In-Service Training	July 9-14 Week 4
June 11-16 Week 1	July 16-21 Week 5
June 18-23 Week 2	July 23-28 Week 6
June 25-30 Week 3	July 28- 31 In-Service/ Final Shut Down



Camp Tallchief offers:

- Arts and Crafts
- Baking
- Canoeing
- Cooking
- Hiking
- Horseback Riding
- Low Challenge Course
- Nature Activities
- Kayaking
- Orienteering
- Robotics
- Corcling
- Sailing
- Slingshots
- STEM Activities
- Swimming
- Tubing
- Paddle Boarding
- Archery

Time Off

Each staff member has two hours off Monday through Thursday. Weekend time off typically begins at 7:00 p.m. on Friday until 12:00 p.m. Sunday and is dependent on position. Some positions will have alternate days off.

Sleeping Quarters

Campers and staff stay in a variety of living quarters including: air conditioned cabins, screened cabins, and yurts. Staff sleep in close but separate quarters. All staff members who sleep at camp are on duty overnight and are expected to be attentive to campers’ needs. Specific housing is not guaranteed. We expect staff to stay in all available housing on property. All areas have twin sized mattresses.

Tattoos and Body Piercings

GSEOK recognizes that personal appearance is an important element of self-expression. Tattoos and piercings are permitted as long as they are not offensive or pose a safety risk. For safety, all piercings must be stud type.

First Aid & CPR

As a condition of employment, First Aid and CPR certifications are required for all positions. We provide training opportunities during staff training, or you may obtain certifications from a nationally recognized organization such as the American Red Cross or Medic First Aid/CPR. We do not accept online trainings for First Aid and CPR.

Trainings

Staff Training is provided prior to campers’ arrival and includes the following and more:

- Behavior Management
 - Conflict Resolution
 - Health & Wellness
 - Risk Management
- Camp Life
 - Cultural Awareness
 - Missing Home

In-Service Trainings

In-Service trainings are required for certain positions and are available for all interested staff who qualify.

Sample Schedule

This is an example of a typical camp week. Meal times and locations, as well as activities offered, will vary each week.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 a.m.		Flag	Flag	Flag	Flag	Flag
8-9 a.m.		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
9:15-10:30 a.m.		Canoeing	Tie Dye	Hike Talannie Trail	Fishing	Morning Activity
10:30-11:45 a.m.						
12 p.m.	Staff Check-in	Lunch	Lunch	Lunch	Lunch	Lunch
1-2 p.m.	Camper Check-in (2-4:30 p.m.)	Rest Hour	Rest Hour	Rest Hour	Rest Hour	Camper Pick-up (2-5:30 p.m.)
2-3:30 p.m.		Swimming	Swimming	Swimming	Swimming	
3:30-5:30 p.m.		Archery	Canoeing	Arts n’ Craft	Kayaking	
5:45 p.m.	Flag	Flag	Flag	Flag	Flag	All Camp Kapers
6 p.m.	Dinner	Dinner	Dinner Cookout	Dinner	Dinner	Staff Meeting
7 p.m.	Opening Campfire (7:30-8:30 p.m)	Unit Activity		Party Night	Scouts Own & Closing Campfire	Staff Break
9 p.m.	Return to Cabins for showers	Return to Cabins for showers	Return to Cabins for showers	Return to Cabins for showers	Return to Cabins for showers	
10 p.m.	Lights Out	Lights Out	Lights Out	Lights Out	Lights Out	



Camp Staff Positions

Positions include housing and meals. All positions are required to live on site. All staff must be able to direct camp behavior in positive ways and assist in emergency situations to keep campers safe.

All available positions require working in the outdoors, which includes regular exposure to weather conditions such as heat, humidity, rain, storms, insects, and wildlife. Staff members will walk several miles a day on uneven terrain and should be able to climb stairs and lift 50 pounds. All staff members are expected to be able to self-mange mental, emotional, and social health in a fast-paced community environment. Each staff member is considered a counselor with the main focus of their work engaging with campers.

Counselor Team

Lead Counselor

Responsible for up to 12 campers and 3 counselors in a unit. Managing behavior, unit activities, and staff supervision. Must have ability to supervise campers and staff members and organize and implement safe, fun, and age appropriate activities. One year of resident camp experience preferred.

► **Minimum age: 21**

Counselor

Directly supervise a group of 10-12 campers in daily activities and foster a positive camp experience while creating a safe and welcoming environment for campers and staff. Responsible for managing camper behavior and hygiene of all campers.

► **Minimum age: 18**

Apprentice Counselor

Assists in directly supervising a group of 12 campers in daily activities and fosters a positive camp experience while creating a safe and welcoming environment for campers and staff. Responsible for managing camper behavior and hygiene of all campers. ► **Minimum age: 16**

Program Lead: CIT

Directly supervise a group of 10-12 campers in daily activities and foster a positive camp experience while creating a safe and welcoming environment for campers and staff. Responsible for managing the education and training of CITs. Also responsible for providing constructive feedback and strategizing with the CITs on varying methods to improve their performance and give them tools to becomes strong camp staff members.

► **Minimum age: 21**

Program Team

All program counselors are responsible for delivering programs, engaging with campers, and serving as camp support. Camp support includes but is not limited to facilities, cleaning, and counseling. Program counselors live on camp, help with camper management and assist with other duties when not leading programs. Program counselors may live in separate housing from campers.

Program Lead: Waterfront

Supervise all waterfront staff and all aspects of waterfront program such as pool activities, tubing, corcling, kayaking, canoeing, and paddle boarding. Assist with camp wide programming and management. Lifeguard experience, lifeguard certification, and supervisory experience required.

► **Minimum age: 21**

Program Lead: Target Sports

Manage and implement a fun and safe target sports program including sling shots, archery, and axe throwing. Assist with general unit programming and management. Archery certification and experience as an instructor required. Archery Level 1 certification is required. ► **Minimum age: 18**

Program Counselor: Aquatics

Assist in implementing camp's waterfront programs including pool activities, tubing, corcling, kayaking, canoeing, and paddle boarding. Must have lifeguard certification and comfort in lake and pool environments

► **Minimum age: 18**

Program Counselor: Equestrian

Assist in implementing Western riding programs. Must be a confident horseback rider and have knowledge of safety around horses. ► **Minimum age: 18**



Program Counselor: Media

Responsible for photography and documenting daily camp life using an online photo gallery. Develop media presentations for parents, staff, and campers. Implement age appropriate media programs as needed. Experience with digital photography is required. ► **Minimum age: 18**

Program Counselor: STEM

Create and implement a STEM (Science, Technology, Engineering, and Mathematics) program to include components of chemistry, coding, engineering, and robotics. Assist with general unit responsibilities and management. Experience in STEM programming preferred.

► **Minimum age: 18**

Program Counselor: Art

Responsible for implementing age appropriate arts and crafts programs with positive energy to build excitement for the arts. Assist with general unit programming and management. Applicant must be creative, organized, and experienced in varied media such as paint, charcoal, clay, etc. ► **Minimum age: 18**



Leadership Team

Assistant Camp Director

Responsible for coordination of unit, support, and program staff involved in daily programming with a primary focus on camp logistics. This includes, but is not limited to program development and implementation, staff training, and scheduling. Must have customer service experience and ability to supervise staff and campers, and organize and implement safe, fun, and age appropriate activities. Experience in maintaining records and regulations preferred. Two years of camp experience preferred. Applicants must have a valid driver's license. ► **Minimum age: 21**

Program Manager

Coordinate and supervise all program activities and provide support to program staff. Supervisory, administrative skills, and experience with a wide variety of programs is necessary. Two years of resident camp experience preferred. Applicants must have a valid driver's license. ► **Minimum age: 21**

Health Supervisor

Manage camp's health care center and all required regulations. Overall responsible for physical wellbeing of campers and staff. Experience in school or camp nursing preferred. Applicants must have current RN certification and valid driver's license. ► **Minimum age: 25**

Resource Counselor

Work directly with lead and unit counselors to coordinate and supervise camper and staff needs. Serve as support and give direction including behavior management, missing home, and staff coaching. Supervisory experience, administrative skills, and customer service experience is necessary. Two years of summer camp employment is preferred. Applicants must have a valid driver's license. ► **Minimum age: 21**

Business Manager

Manage all aspects of camp's business management and clerical support. Manages petty cash accounts and purchases. Assists in processing payroll, purchasing food and supplies, and reconciling camp budget on a weekly basis. Experience in summer camp and Girl Scouts is preferred. Applicants must have a valid driver's license. ► **Minimum age: 25**

Support Team

Facilities

Responsible for cleaning community buildings, assisting with kapers, and the cleaning of program areas at camp. Work with staff and campers to create a clean and welcoming environment. Responsible for kapers, simple maintenance, and cleaning program at camp. ► **Minimum age: 18**





Girl Scout Promise

*On my honor, I will try:
To serve God and my country,
To help people at all times,
And to live by the Girl Scout Law.*

Girl Scout Law

*I will do my best to be
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong,
and responsible for what I say and do,
and to respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.*