

## 2021 Resident Camp Staff Positions

Position	Responsibilities and Qualifications Summary
<b>Assistant CD/ Program Dir.</b>	Manages all aspects of program delivery, on-site supervision, driving groups to arranged activities off-site, develops all-camp activities, maintains records & regulations, organizes inventory. 21 years and over.
<b>Business Manager</b>	Supports camp director in all aspects of camp's business management and clerical support; keeps financial records, prepares payables, assists in processing payroll, and purchasing food and supplies. 21 years and over.
<b>Health Supervisor</b>	Must have current RN certification. Responsible for the physical well being of campers and staff. Organizes and maintains camp health center and all required regulations. 21 years and over.
<b>Food Services Director</b>	Supervises menu planning, purchasing, preparation, and service within framework of Girl Scouts, ACA, and health department regulations. Serves as the head cook and monitors dining hall procedures. 21 years and over.
<b>Equestrian Director</b>	Current CHA Instructor certification preferred. Plans and implements riding program utilizing CHA and ACA guidelines. Supervises wranglers and manages the well being of the horses and facility. 21 years and over.
<b>Food Service Staff</b>	Assists food service manager with food preparation, sanitation, and health responsibilities. Experience and/or interest in cooking for groups and 18 years of age minimum required.
<b>Waterfront Staff</b>	Assists with waterfront activities including lifeguarding, supervision & instruction of boating skills. Current Lifeguard Training, First Aid & CPR for the Professional Rescuer certifications. At least 18 years of age.
<b>Unit Leader</b>	Directs program activities for a unit of campers and supervises unit staff. Experience with children and programming, leadership and supervisory skills, and 21 years of age minimum required.
<b>Unit Counselor</b>	Assists unit staff with program activities and unit responsibilities. Interest in working with children and in the outdoors, and 18 years of age minimum required.
<b>Support Staff</b>	Ensure disinfecting protocols are carried out in common areas, light maintenance, etc. Assists with the overall operation of camp. 18 years of age minimum required.
<b>Media Specialist</b>	Takes pictures & uploads to selected sites, maintains records of permission, and creates videos. Assists clients with access and questions regarding Bunk1.