

Girl Scouts of Eastern Oklahoma **Milk and Cookie Breaks**



The “Milk and Cookie Break” is an alternative way to conduct a booth sale. This special promotion has been designed to increase opportunities for cookie booth locations as well as enhance Girl Scout visibility in the business community. Employers from small businesses to large corporations are asked to sponsor a “Milk and Cookie Break” as a thank you to their employees and to show their support for Girl Scouts. The cookies served to the employees are purchased from and served by Girl Scouts, who will also set up a cookie booth with additional cookies available for purchase. If your troop/group would like to conduct a “Milk and Cookie Break” please use the following guidelines.

Guidelines

Contact the employer where you wish to hold the “Milk and Cookie Break.” The employer needs to be willing to purchase the cookies and milk (or other beverages) that will be served to the employees, as well as provide space for the accompanying cookie booth.

Schedule the exact date, time and location of the “Milk and Cookie Break” and complete form #307, Booth Sale Approval. (Try to schedule your break on payday!)

Ask the employer how many boxes of each variety will be needed to serve to the employees. This pre-order makes the effort worthwhile for the group, since it is a guaranteed order.

Make sure that you have enough adult support available to transport girls and cookies to the location, and that at least two adults are present at the activity. Girls should wear their pin, uniform, and/or sash or vest to identify themselves as Girl Scouts and be prepared to tell the participants what activities they plan to do with their cookie funds.

On the day of the “Milk and Cookie Break” remember to take the following items:

- Cookies pre-ordered by the employer.
- Cookies for the accompanying cookie booth.
- Serving tray(s) for the cookies and napkins.
- Supplies for the cookie booth, i.e., goal sheet, cash box, display materials, tablecloth.
- Cookie order forms in case you run out of cookies or to take orders from people unprepared to purchase. Tell the customers when you will return with the order.

Remember to collect payment for the pre-order, thank the employer for their support, remove all troop/group supplies, and discard all trash before leaving.