

Girl Under 13-Site Setup

Previous Steps: [Site Registration](#)

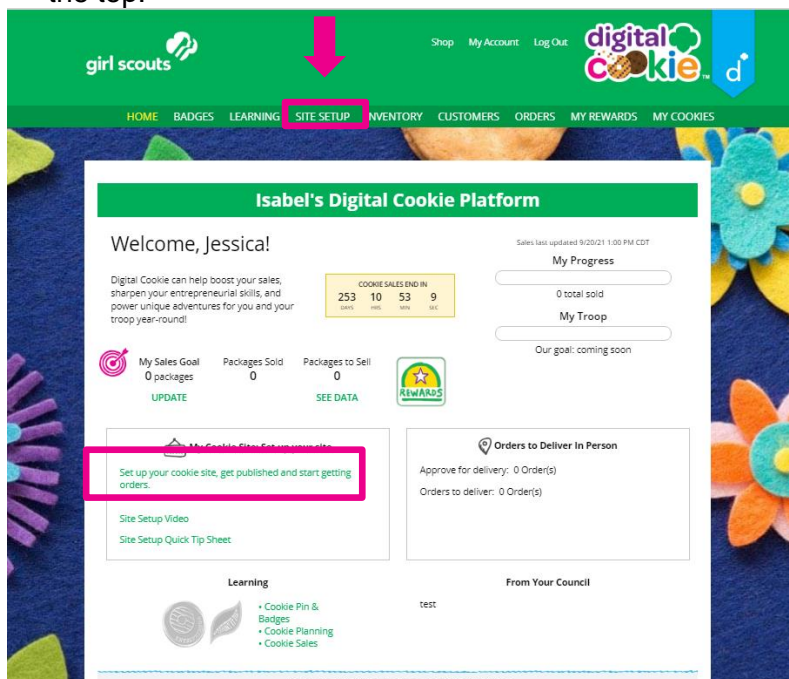
There are three main sections to setting up your Girl Scout's site:

- Goal Setting: My Sales Target
- Her Cookie Story & Photo/Video upload
- Previewing and Publishing Her site

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Log in to digitalcookie.girlscouts.org

To help your Girl Scout set up her business for customers, click on the "Setting Up your Digital Cookie Site" link in the Welcome section, or the "Cookie Page Setup" at the top.





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There are several different sections to her home page. Click on the headings to be taken to the instructions for that section.

- Goal Setting: “Set My Sales Target”
- “My Cookie Story”
- Photo/Video Upload
- “Preview and Publish Your Site”

Step 1>My Sales Target

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1. Girls enter how many boxes of cookies they are working to sell this year through online and offline sales.
2. When the information is entered, the calculator will show how much money the troop will get from her hard work.
3. Clicking on “Rewards” will take you to your council’s rewards tab (if available) to see what rewards the girl might want to work towards.

Don’t forget to save your goal before moving on.

Cookie Page Setup

1 Sales Target 2 My Cookie Story 3 Published

STEP 1 SET MY SALES TARGET REQUIRED

Your Goal Calculator

Number of packages: 100 packages which = about \$25 to help her Troop and other **Save**

The money you earn stays local, funding amazing experiences for you and your troop.

REWARDS

*When you sell cookies, it goes to your troop budget. Together, you can accomplish big things!

Isabel's Total Sale Progress

Sales last updated 09/20/2021 01:00 PM CDT

100 packages left to reach Isabel's goal of 100

[Step 1 help](#)

Step 2>Her Cookie Story

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1. Girls tell their customers about a troop goal and why it's important.
2. Girls share what they've learned from the cookie program.
3. Save her story. She can make edits to it at any time.

STEP 2 WRITE MY COOKIE STORY REQUIRED

Tell your customers what you and your troop plan to do with the money you earn from selling cookies.

Tell your customers what you learned from selling cookies.

1 My Girl Scout Troop will be doing a service project for the food bank going ice skating camping and to a water park.

2 I love to ask people to buy cookies when they say yes. I like to sell cookies at a store and sell them to people.

Required Required 87 characters

3 SAVE CANCEL

Customers want to hear how you're using cookie money — the more you tell them, the more inspired they'll be to support your cookie sales efforts!

Step 2>Photo/Video Upload

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1. Girls can choose to upload a photo of themselves or use a picture from the gallery.
 - OR
 2. Girls can upload a video of themselves or use the “Cookie Boss” video.
 3. Bonus! Girls can get tips on how to make a great video.
- Need help? You can also see the [photo/video upload](#) training for more tips.

Make your cookie story even better
Choose a photo or video (optional)

1 Upload your own photo - or - Choose from the photo gallery

2 Upload your own video - or - Use the Girl Scouts video: Cookie Boss

3 How to make your video

GIRL SCOUTS ROCK!

If you decide not to select a photo or upload your own, your Digital Cookie page will show this photo.

actual photo size

Girls who uploaded a photo or video of themselves sold more than double the boxes on average than girls who did not.

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Step 3a>See Your Cookie Site and Publish

Almost there! Simply click the button to see how the site appears to customers and publish it.

STEP 3 REVIEW YOUR DIGITAL COOKIE PAGE AND PUBLISH REQUIRED

PARENT OR GUARDIAN: Your girl's **Digital Cookie** page **must be published** if she wants to send marketing emails or have customers order cookies online.

See your site and publish

Digital Cookie site update history

Site Setup resubmitted on Wed Oct 05 00:15:41 EDT 2016.

Updated site saved on Wed Sep 28 14:05:37 EDT 2016. You must resubmit these changes for approval.

If your button only says “see your site” you may be missing some required fields, or didn’t make any changes. Go back and check that everything has been completed.

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Step 3b>Preview Her Site and Approve

You will see what the customer will see. Some things to check:

- Is the spelling and grammar correct and does it tell her story?
- Make sure the photo or video are displaying correctly.
- Are the goals accurate?
- If you need to change anything, click *Edit* and make changes, then go back to Step 6.
- If it looks good, *approve and publish it*.

Your Girl Scout’s cookie store now has it’s own website! If your council’s digital cookie sale hasn’t started, her link will not be active yet.

Isabel's Digital Cookie Site Preview

PARENT - OR - GUARDIAN Isabel submitted her **Digital Cookie** page for your approval on 09/28/2021 09:21 PM CDT. When you approve and publish, her site will be open for business.

EDIT **APPROVE AND PUBLISH**

[Learn about approvals](#)

Isabel's site status: **Not Published**

girl scouts **digital cookie™**

Isabel's Cookie World

My Cookie Story
My Girl Scout Troop will be doing a service project for the food bank, going ice skating camping and to a park. I love to ask people to buy cookie when they say yes. I like to sell cookies at a store and sell them to people.

100 Packages Left To Go!
Help Me Reach My Goal. Thanks for your support.

0 10 20 30 40 50 60 70 80 90 100

Order Girl Scout Cookies®!

Buy cookies for yourself — and [donate a few](#) for 2X the benefit.

Click on a cookie image to learn more!

PRICE QUANTITY AMOUNT

Next Steps: [Marketing to Customers](#)
[Accessing the Games and Videos](#)