Volunteer Toolkit

Use this troop leader 'cheat sheet' to get started

What is it?

The Volunteer Toolkit (VTK) is a web-based tool that leaders can access from a desktop, tablet, or phone. Use your VTK to focus in fun! Streamline planning and troop management while keeping families in the loop. The VTK is also a great resource to delegate tasks to troop volunteers and help girls lead when they're ready.

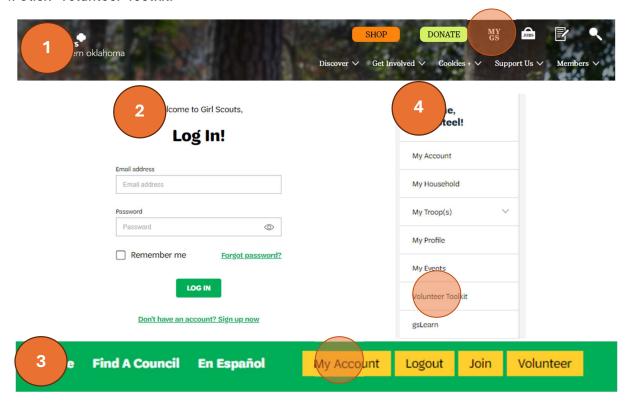
Walk through each troop meeting with VTK's clear, step-by-step instructions. Choose from a list of pre-planned agendas or customize to create a meeting all your own, Included are sample scripts, shopping lists, time allotments for each activity, and more.

You'll need:

- An active Girl Scout membership and current background check.
- Troop Leader status.
- Troop program grade level (PGL) set (i.e. daisy, brownie, multi-level). To change your PGL, email <u>customercare@gseok.org</u> or call 918-749-2551

To get started:

- 1. Go to gseok.org and click "MYGS."
- 2. Enter your email and password (same as your membership account).
- 3. Click "My Account."
- 4. Click "Volunteer Toolkit."



Did you know?

Leaders who use VTK regularly:

- Are more satisfied with their GS experience and less frustrated
- Spend fewer hours preparing for meetings and managing the cookie program
- Have better parent support, more meaningful activities, and better girl engagement

Source: GS Voices Count survey 2018, compared with non-VTK leaders



Spend less time planning, more time with your troop!



Help families help the troop (and you) with the read-only Parent View:

- Recruit helpers. Simple scripts make it easy for anyone to lead part, or all, of a meeting. Materials lists and meeting overviews allow you to delegate prep tasks.
- Communicate the Girl Scout Leadership Experience. Help families know and reinforce the important objectives of troop meetings. A pre-populated email is available for each meeting, so parents will know what their girl did at Gil Scouts.
- **Connect to the movement.** The family Hub tile in the Resources tab invites exploration for everyone!

Need help?

Troubleshooting: Common problems can be solved by using Chrome as your browser. For support, contract Girl Scouts of Eastern Oklahoma staff at customercare@gseok.org or 918-749-2551.