Tracking orders from Digital Cookie aka Digital Order Card (DOC) within eBudde

Abbreviations on Girl Order, Transaction, Payments and Sales Reports Tab

- DLVR – Delivered by girl
- SHIP – Shipped to customer
- DON – Donation
- SHIP+ - Shipped & donated
- INHAND – Delivered by girl via the mobile app
- PICKUP – Booth site pickup

When and where do orders from Digital Cookie show up in eBudde?

This depends upon the type of order.

Girl Delivered Order – There will be records under the Girl Orders Tab, the Payments Tab and the Sales Report Tab.

Appears in eBudde after the caregiver approves the order for delivery. Adds the payment to eBudde. Does not affect/record and inventory so now packages recorded. Girl uses cookies that have been checked out to her from the troop.

Girl Orders Tab

Comment◊	Inv◊	Bth◊	VGOC◊ $5.00	Advf◊ $5.00	LmUp◊ $5.00	Tre◊ $5.00	D-S-D◊ $5.00	Sam◊ $5.00	Tags◊ $5.00	TMint◊ $5.00	SMr◊ $6.00	Toff◊ $6.00	TGOC◊ $5.00	Total◊	Total Due	Paid	Bal. Due◊
DOC DLVR 60276945			0	0	0	0	0	0	0	0	0	0	0	0	$0.00	$35.00	$-35.00

Payments Tab

🔒	03/10/22	Troop: 933	DOC	DOC DLVR 60276945	$35.00

Sales Report Tab

2022-03-10	DOC DLVR 60276945	$ 35.00

Donation – There will be records under the Girl Orders Tab, Transactions Tab, the Payments Tab and the Sales Report Tab.

Appears in eBudde almost immediately. Adds to total packages for the girl and records the payment.

Girl Orders Tab

			$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$6.00	$5.00				
♦DOC	♦Comment	♦Bth	♦GOC	♦SvSm	♦Tre	♦D-S-D	♦Sam	♦Tags	♦TMint	♦SMr	♦Toff	♦Total	♦Total Due	♦Paid	♦Bal. Due
✓	DOC DON 2345		4	0	NaN	0	0	NaN	0	0	0	4	$16.00	$16.00	$0.00

Payments Tab

♦ Bank	♦ Date	♦ Ref. Number	♦ Verified	♦ Troop	♦ Amount
DOC Bank	2017-09-26	DOC DON 2345		12359	16.00

Sales Report

Pkgs Received				Payments Made		
	Initial Order	---	0	Date	Reference	Amount
09/26	C777	DOC 1234	4	2017-09-26	DOC DON 2345	$16.00
GOC pkgs.			4	Total Deposits		$16.00
Total Pkgs Received			8	Total DOC Deposits		$0.00

Shipped – There will be records under the Girl Orders Tab, the Payments Tab and the Sales Report Tab.

Appears in eBudde after the order is accepted/approved by the shipping company.

Girl Orders Tab

				$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 6.00	$ 5.00				
◆DOC	◆Comment	◆Bth	◆GOC	◆SvSm	◆Tre	◆D-S-D	◆Sam	◆Tags	◆TMint	◆SMr	◆Toff	◆Total	◆Total Due	▼Paid	◆Bal. Due
✓	DOC Ship 1234		0	0	2	0	0	2	0	0	0	4	$ 16.00	$ 16.00	$ 0.00

Transactions Tab

◆Receipt	◆Type	▲Date	◆2nd Party	◆Pickup	SvSm	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	Total
DOC 1234	normal	09/26	T12359		0	2	0	0	2	0	0	0	4

Payments Tab

◆ Bank	▲ Date	◆ Ref. Number	◆ Verified	◆ Troop	◆ Amount
DOC Bank	2017-09-26	DOC Ship 1234		12359	16.00

Sales Report Tab

Pkgs Received				Payments Made		
	Initial Order		0	Date	Reference	Amount
09/26	C777	DOC 1234	4	2017-09-26	DOC Ship 1234	$ 16.00
	GOC pkgs.		0	Total Deposits		$ 16.00
Total Pkgs Received			**4**	Total DOC Deposits		$ 0.00

In Hand – There will be records under the Girl Orders Tab, the Payments Tab and the Sales Report Tab.

Appears in eBudde almost immediately. Records the payment. Does not affect/record and inventory so now packages recorded. Girl uses cookies that have been checked out to her from the troop.

Comment◊	Inv◊	Bth◊	$5.00 VGOC◊	$5.00 Adv◊	$5.00 LmUp◊	$5.00 Tre◊	$5.00 D-S-D◊	$5.00 Sam◊	$5.00 Tags◊	$5.00 TMint◊	$6.00 SMr◊	$6.00 Tof◊	$5.00 TGOC◊	Total◊	Total Due	Paid	Bal. Due◊
DOC INHAND 59905467			0	0	0	0	0	0	0	0	0	0	0	0	$0.00	$5.00	$-5.00

Payments Tab

🔒   03/05/22   Troop: 933   DOC   DOC INHAND 59905467 $5.00

Sales Report

2022-03-05   DOC INHAND 5990546 $ 5.00

Reports

There are reports that you can see both in Digital Cookie and in eBudde to track sales. These tools can help you determine how many cookies each girl needs to fill her orders.

The Troop Dashboard video will show you the reports available in Digital Cookie.

In eBudde, under the Reports Tab, you will see all these options to help you find the report that you need.

DOC Reports

DOC Added Girl	Filter	XLSX
DOC Orders by Girl	Filter	XLSX
DOC Financial Report by Girl	Filter	XLSX
Girl Delivery - Varieties Only - By Girl		XLSX
All DOC Orders	XLSX	PDF
Cancelled DOC Orders	XLSX	PDF