

## 2025 Cookie Pickup Troop Instructions Small Orders at Council - January 21, 2025

### Cookie Storage and Transportation

Cookies should be transported in vehicles and stored in areas that are clean, smoke free, dry, pest free and safe from pets.

### What to Bring

- A vehicle that can hold all of your cookies. (You don't need extra adults, just one person who can count, sign and verify in eBudde.
- Your eBudde Delivery Confirmation page to verify your order.
- A pen for the counter to sign and initial forms.

### Arrival & Check-in

Girl Scouts of Eastern Oklahoma  
4810 S 129th E Ave  
Tulsa, OK 74134

- Please plan to arrive only a few minutes before your assigned pickup time.
- Text your Pickup Code (found on your eBudde Delivery Confirmation page) to check in for your troop.
- You will be greeted by staff or volunteers and given your troop's N/S4 "bubble report" and directed to your troop order.

### Pickup

- You will verify that your entire order is correct before any loading begins.
- After each variety is correct, initial the corresponding spot on the bubble report.
- Your completed bubble sheet will be turned in and you will sign a receipt or check out by text. It is important to keep all receipts for your records.
- You can then load all the cookies for your troop into your vehicle.

### Next Steps

- **Your troop is able to pick up cookies before many in the area. It is VERY important that none of these cookies are given to girls or customers before Saturday, January 25.**

### FAQ's

Q: I am running late for my pick-up, who do I contact?

A: Please call 918-745-5280. If you don't get an answer, please call the main number for the office, 918-749-2551.

Q: I am not available to pick-up cookies that day, what do I do?

A: Please email [customercare@gseok.org](mailto:customercare@gseok.org) with your troop # and a day and time after January 21 that you are able to make it to the office to pick up your cookies. We will do our best to make this work and confirm with you as soon as possible.