

# Troop Cookie Manager Agreement

When you log in to eBudde for the first time you will electronically sign this volunteer agreement.

Troop Cookie Manager Responsibilities and Agreement

Be guided in all actions by the Girl Scout Mission and Law

Work respectfully with diverse individuals and groups including

- girls and families in your troop
- cookie volunteers in your service unit and cupboards
- staff and customers at booth sale locations
- other Girl Scouts and troops selling cookies

Demonstrate dependability, honesty and credibility by

- accepting the legal and moral responsibility for the cookies and money
- collecting money and making frequent deposits of all money into the troop account
- receive \$6.00 per package for all cookie flavors
- applying all donations to gift of caring cookies
- assuring that all cookies sold are from the current year
- meeting the deadlines of the program
- allocating cookies to Girl Scouts
- maintaining accurate records on paper and in eBudde

Support the goal for the troop and each Girl Scout by

- staying current with communications and materials about the GSEOK cookie program
- communicating policies and guidelines of the cookie program with Girl Scouts and families
- seeking help from your Service Unit Cookie Coordinator or council staff with questions, issues or concerns related to the cookie program
- distributing program materials for each Girl Scout before the program and rewards after the program
- managing the cookie inventory including getting additional cookies or transferring cookies
- working with the troop leader to organize troop booth sales
- providing records for troop financials
- remaining flexible in response to changing situations and environments

I have read the aforementioned qualifications and duties outlined for this position and I agree to assume the responsibilities as listed.