

Tracking Cookie Inventory

The troop is financially responsible for all the cookies that they receive so tracking inventory is very important. Cookie inventory is tracked in eBudde™ and girl inventory will be reflected in Digital Cookie based upon information from eBudde™. Keep your troop records up to date and be sure that they match all paper receipts.

Girl Orders Tab

- Every paper receipt should have a matching transaction in eBudde.
- Add the date (and other notes) in the comment section to make it easy to connect each transaction to the paper receipt.
- In the example below:
 - Line 3 is for a payment made on January 26 and matches the top receipt.
 - Line 4 is for additional cookies on January 26 and matches the bottom receipt.

MONEY AND/OR PRODUCT RECEIPT

CUPOBOARD/ RECEIVED/DEDUCTED: ☐ RECEIPT NO. **3L-03**

TROOP NO. **101** REPORT CODE **NYHOODS/UNIT** DATE **1/26/26** FROM

NO. OF CASES	NO. OF PKGS.	VARIETIES	AMOUNT DUE
		Adventurefuls®	
		Lemon-Ups®	
		Trefoils®	
		Do-si-dos®	
		Samoas®	
		Tagalongs®	
		Thin Mints®	
		Exploremores™	
		Toffee-tastic®	
		← TOTAL	

AMOUNT PAID: **\$362.00**

AMOUNT STILL DUE: **\$362.00**

I acknowledge that my Girl Scout has permission to participate in the Girl Scout Cookie™ Program and I am financially responsible for the cookies received.

girl scouts **RECEIVED BY (SIGNATURE) Troop Sign** GIRL'S NAME **Juliette L.**

Little Brownie **RECEIVED FROM (SIGNATURE) Caregiver Sign** M-3

(IMPORTANT: BE SURE TO SHOW TROOP NUMBER ON ALL RECEIPTS) 71070413

MONEY AND/OR PRODUCT RECEIPT

CUPOBOARD/ RECEIVED/DEDUCTED: ☐ RECEIPT NO. **3L-04**

TROOP NO. **101** REPORT CODE **NYHOODS/UNIT** DATE **1/26/26** FROM

NO. OF CASES	NO. OF PKGS.	VARIETIES	AMOUNT DUE
		Adventurefuls®	
	6	Lemon-Ups®	
	12	Trefoils®	
		Do-si-dos®	
	12	Samoas®	
	12	Tagalongs®	
		Thin Mints®	
		Exploremores™	
		Toffee-tastic®	
	42	← TOTAL	

AMOUNT PAID: **42 @ \$6 = \$252**

AMOUNT STILL DUE: **\$252.00**

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girl scouts **RECEIVED BY (SIGNATURE) Caregiver Sign** GIRL'S NAME **Juliette L.**

Little Brownie **RECEIVED FROM (SIGNATURE) Troop Sign** M-3

(IMPORTANT: BE SURE TO SHOW TROOP NUMBER ON ALL RECEIPTS) 71070413

Comments	Inv#	Bth#	VGOC#	Adv#	LmUp#	Tre#	D-S-D#	Sam#	Tag#	TMint#	SM#	Toff#	TGOC#	Total#	Total Due	Paid	Bal. Due#
DOC DLVR 126329895			0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$6.00	-\$6.00
initial more 1/25	✓		0	12	9	2	7	2	10	26	6	6	0	80	\$480.00	\$0.00	\$480.00
pay 1/26\$	✓		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$362.00	-\$362.00
add 1/26	✓		0	0	6	12	0	12	0	12	0	0	0	42	\$252.00	\$0.00	\$252.00

Balance Troop Inventory

If your troop keeps up with entering receipts into eBudde, your physical inventory should match what you see in eBudde™. This helps you know what cookies you need to fulfill girl requests or to prepare for a booth sale.

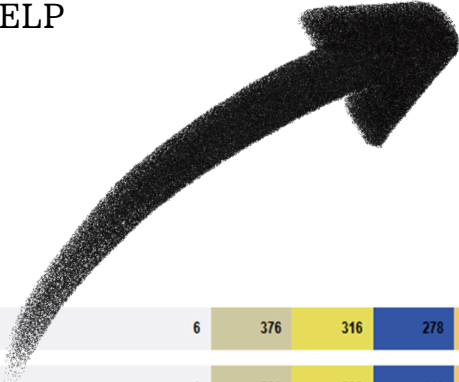
Girl Orders Tab

- The example below is from the bottom of the page in the Girl Orders Tab.
- Top row labeled “Girl Totals” shows cookies given to Girl Scouts
- Middle row labeled “Troop Order” shows cookies given to troop plus and VGOC donation cookies.
- Bottom row labeled “Difference” shows cookies left in troop inventory
- The troop physical inventory should match the bottom “Difference” row. If there is an error:
 - Double check all transactions
 - ASK FOR HELP

Girl Totals

Troop Order (Actual pkgs + VGOC)

Difference



Girl Totals	6	376	316	278	479	980	628	660	329	220	0	4272
Troop Order (Actual pkgs + VGOC)	6	520	532	542	671	1268	664	672	509	496		5880
Difference	0	-144	-216	-264	-192	-288	-36	-12	-180	-276		-1608

Manage Cookie Inventory

During the sale you may need to make adjustments to your troop inventory so that the troop has a good variety mix. eBudde™ has tools to help you with this.

Cookie Cupboards

- Cookie cupboards have cookies that troops can order and pick up as needed.
- There are cupboards located in several places throughout the council so check the locations near you to find the best option for your troop.
- These cupboards are run by volunteers who want to support your troop so it is important to check the schedule to see when they are open and available for orders.
- Cupboards can also:
 - replace damaged cookies for your troop.
 - accept returns from the initial order as allowed.
 - trade varieties of full unopened cases in good condition as inventory allows.

Cookie Exchange

- The Cookie Exchange allows troops to post how many extra packages they have of each variety.
- Troops needing cookies can use this tool to reach out and offer to take the cookies.
- Troops will need to add a transaction in eBudde™ to move them from troop to troop.
- Troops who post cookies should update their post once the cookies are claimed.
- Refer to the Service Unit Locations chart to find troops close to you.



Service Unit Locations

Service Unit	Location within Council
Aphchi	Pontotoc, Seminole, Atoka & Coal counties
Cherokee	Tahlequah - Cherokee county
Cherokee Strip	Ponca City - Kay county & part of Osage
Crosstimbers	Bartlesville - Washington county & part of Osage
Lakeland	Pryor - Mayes county
Lake-Wood	Wagoner, Muskogee & McIntosh counties
Little River	Idabel, Broken Bow - McCurtain county
Magnolia	Durant - Bryan county
Oak Leaf	Tulsa
Osage	Owasso, Collinsville & Skiatook
Pine Mountain	Antlers - Pushmataha & Hugo counties
Prairie's Edge	Stillwater - Payne, Pawnee & Noble counties
River Crossing	Sand Springs
Riversbend	Jenks
Route 66	Tulsa
Scissortail	East Tulsa - Union Public Schools
Spartan Pass	Bixby
Three Feathers	Broken Arrow & Coweta
Tiak Starr	McAlester - Pittsburg & Hughes counties
Tulledega	Okmulgee & Okfuskee counties
Whispering Oaks	Sapulpa - Creek county
Will Rogers	Claremore - Rogers & Craig counties